



**CALIFORNIA NATIONAL GUARD
COUNTERDRUG TASK FORCE
TOUR ANNOUNCEMENT**



**OPEN TO
ARMY and AIR NATIONAL GUARD**

1. POSITION AVAILABLE: Foreign Language Translator/Transcriber/Interpreter

Accepting applications for the following Languages:

Arabic	Chinese (all dialects)	Haitian-Creole	Russian	Turkish
Burmese	Dari	Lao	Spanish	Urdo
Balochi	Farsi	Pashto	Thai	

A listed language does not mean that a current opening exists at this time. A call list will be maintained by the Team Commander for future openings.

2. LOCATION: Various locations throughout California with ultimate assignment to Sacramento, CA as assigned by the Counterdrug Task Force Commander

3. TOUR NUMBER: 07-19

4. EFFECTIVE DATE: 9 March 2007

5. CLOSING DATE: Continuous Hiring Process

6. MINIMUM GRADE: E-1 / W-1 / O-1 **MAXIMUM GRADE:** E-7 / W-3 / O-2

7. PERSONNEL ELIGIBLE TO APPLY: (X) Male (X) Female (X) OFF (X) WO (X) ENL

- a. Members of the Army and Air National Guard.
- b. Not within 12 months of Expiration Term of Service (ETS).

8. SELECTING SUPERVISOR: Team Commander along with supported agency

9. MILITARY STATUS: FTNGDCD, Title 32, Section 502(f)

10. This position is a Full Time National Guard Counterdrug (FTNGDCD) Tour subject to the availability of funds from fiscal year to fiscal year.

11. Qualifications: Foreign Language Translator/Transcriber/Interpreter. MOS/AFSC is immaterial for this position. However, individuals selected must be proficient using personal computers and automated data processing systems. Must currently possess a TOP SECRET clearance with access to Sensitive Compartmented Information (TS/SCI). Applicants who have a pending TS packet will be reviewed to determine eligibility. Must be fluent in the desired language; must have listening, reading, and speaking abilities in the desired foreign language(s) at DLPT level 2+/2+/2+ or better, current within the last 12 months. If applicants DLPT results are beyond that time frame, Team Phoenix may coordinate for testing. Member must be able to take and pass a polygraph. The candidates must be able to take and pass the Professional Qualification Examination (PQE - an examination required before mission placement).

Selected applicants must be able to communicate effectively (oral and written) with various military and civilian personnel within the National Guard and outside agencies. Individuals selected will serve at the direction of the Counterdrug Coordinator. Normal duty hours are approximately 0800 – 1700, 5 days a week (subject to change) with the possibility of weekend work.

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12. Qualified personnel are strongly encouraged to submit their resume (in the attached format) for consideration. All resumes will be evaluated to meet the agencies requirements; those selected will be given the opportunity to continue with Counterdrug's Hiring requirements.

13. Selected Applicants will be required to submit the following documents and meet all applicable criteria:

- a. Cover letter stating why you are interested in the position and how you will add value to the program.
- b. Letter of recommendation from M-Day Unit / Wing Commander.
- c. Military Biographical Summary or Resume.
- d. DA 1058-R Completed and Signed, CD Commander may sign as the commander if selected.
- e. Retirement Point Accounting Statement (RPAS) / AF Form 526 – Points Summary Credit.
Note: Failure to disclose pertinent information that is not coded on this form may be grounds for release from the program.
- f. All DD Forms 214 (copy must include bottom portion with RE Code).
- g. Medical:
 - (1) Army: Current Physical and AMC (DA Form 7349-R) within 60 days of tour start date.
 - (2) Air Force Form 422 signed by the Air State Surgeon within 60 days of tour start date.
- h. Army Physical Fitness Test Score Card (DA Form 705) / ANG Fitness Assessment Results.
- i. Last three NCOERs, OERs / EPRs, OPRs or Memorandum of Explanation from Rater as to why they are not available.
- j. Copy of driving record (obtained through California DMV, <http://www.dmv.ca.gov/forms/inf/inf1125.pdf>)
- k. Completed and signed CD Form 301 (on CD website).
- l. Completed and signed CD Form 302 (on CD website).

14. Applicants must meet medical retention standards IAW AR 40-501, chapter 3 / AFI 48-123, attachment 2. Additionally, if selected must complete and submit DA Form 7349-R, Annual Medical Certificate / AF Form 422, Physical Profile Serial Report within 60 days of tour start date.

15. Army National Guard personnel must meet the HIV testing requirements of AR 600-110, Identification, Surveillance, and administration of Personnel Infected with Human Immunodeficiency Virus (HIV) with 24 months.

16. Over 40 applicants must have DA Form 4970 Cardiovascular screening and /or RISK index if applicable.

17. Applicants must possess a TOP SECRET clearance with access to Sensitive Compartmented Information (TS/SCI). Applicants who have a pending TS packet will be reviewed to determine eligibility.

18. Applicants must be willing to relocate within the State of California.

19. Applicants meeting any of the following are INELIGIBLE to APPLY:

- a. Not a member of the National Guard.
- b. Does not meet medical retention standards.
- c. Does not meet body composition/weight control standards prescribed by AR 600-9.
- d. Involuntarily removed from AD or FTNGD for cause, non selection for promotion, or resignation in lieu of adverse personnel action.
- e. Non-selection for retention.
- f. Under current suspension of favorable personnel action (flagged) per AR 600-8-2.

20. Unique Requirements for Counterdrug tours:

- a. Urinalysis testing is required upon entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under Substance Abuse Testing or the ANG Drug Abuse Testing Program.

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- b. Requirement to continue attendance at IDT/IAD and Annual Training while on FTNGDCD.
- c. Army Personnel are required to take two “for record” APFTs per year.
- d. Status of employment is year to year subject to availability of funding.
- e. DMV records review, criminal records checks, and/or security screening of applicants will be performed prior to entry on duty and that derogatory reports may result in their application being denied.
- f. Standards of Conduct.
 - (1) Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.
 - (2) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.

21. SUBMIT COMPLETED APPLICATION (with all required documentation/certificates) to:

Counterdrug Task Force
ATTN: CD J1, NCOIC
10620 Mather Blvd.
Mather, CA 95655

22. Questions can be directed to the J-1 at (916) 361- 4945. Website is: <http://www.calguard.ca.gov/cdtf/>

23. Equal Opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

INDIVIDUALS NAME

CURRENT MIL POSITION

Present Rank/Grade, Primary MOS/AFSC, Duty MOS/AFSC, and Secondary MOS/AFSC

EXPERIENCE

1990-1994 Current Duty Station Location, USA/Overseas
Current Job Title (Analyst, Linguist, etc)

- Language Processing.
- Analysis (state tools used, experience target area).
- Accomplishments.

1985-1990 Current Duty Station Location, USA/Overseas
Current Job Title (Analyst, Linguist, etc)

- Language Processing.
- Analysis (state tools used, experience target area).
- Accomplishments.

1980-1984 Current Duty Station Location, USA/Overseas
Current Job Title (Analyst, Linguist, etc)

- Language Processing.
- Analysis (state tools used, experience target area).
- Accomplishments.

EDUCATION

1971-1975 Southridge State University, Southridge, SC

- B.A., Business Administration and Computer Science.
- Graduated Summa Cum Laude.

MILITARY EDUCATION

1975-1978 Defense Language Institute DLI Monterey, CA

- Basic Spanish, etc.

Include DLPT scores. Graduated with honors or any additional information that would indicate level of success.

CIVILIAN EXPERIENCE

Any civilian experience that would relate to the being sought Reporting / writing skills, analysis skills, language work (translating, interpreting, and transcription), etc

FAX (123) 098-7654 . E-MAIL ME@MYCOMPANY.COM
12345 MAIN STREET - ANY CITY, STATE OR PROVINCE 12345-6789 . PHONE (123) 456-7890